

## **ASB Z50 SAFETY COMMITTEE**

Annual Meeting Minutes Tuesday, February 27, 2024

2:30 PM

Hilton Chicago

Continental Ballroom A

### **In Person Attendance:**

Randy Kelly, Fritsch/Multivac

Dave Hipenbecker, Fritsch/Multivac

Lisa Arato, Spiromatic

Jerry Barnes, Babbco Group

Rowdy Brixey, Brixey Engineering, Inc.

Bill Everett, Peerless

Marc Ferree, Shaffer

John Hughs, Burford Corp.

Kevin Knott, Retired,

Dan Malovany, Sosland

John Gaches, Artisan Bakers Int'l

Rod Harris, Shick Esteve

Aaron Irvin, Shick Esteve

Jeremiah Tilghman, Better Butter

Jon R. Anderson, BEAG

Blake Colgan, Baker Thermal

Robert Burgh, Nexcor

Arturo Carrillo, BBU

Lila Hadduche, BBU

Toby Steward, TNA North America

Bruce Campbell, AMF

**Virtual Attendance:**

Cindy Chananie, Erika Record, LLC

Ed Baldwin, Babbco Tunnel Ovens

Gale Prince, GP

Peter Rasmussen, Festo Corporation

Steve Kephart, United States Baking

Todd Schneyer, Aspire Bakeries

*NOTE: The meeting was not recorded, any recording of this meeting is unauthorized.*

1. Attendance, Physical (sign-in) and Virtual

The meeting was called to order at 2:34 pm by Toby Steward. Sarah asked all attendees to sign the attendance sheet. Toby welcomed everyone and asked everyone to silence their phones.

2. Identification – Please Clearly State Your Name Before Speaking

Toby asked all attendees to speak their name clearly each time before they speak. ANSI requires formal minutes to be submitted so the meeting notes must be taken accurately.

3. Previous Meeting Minutes – Review and Approval

Toby explained that we must all take a few minutes to review the 2023 minutes from the previous year for acceptance (minutes were emailed prior to meeting). Toby instructed those who were participating via Zoom that if they are “in agreement” with the approval, they can remain silent but if they have any objections, they should speak up.

A motion to accept the 2023 minutes, which was seconded. The motion passed and the minutes were accepted.

4. Committee Membership Roster – Changes, Review and Approval  
(Roster had been emailed prior to this meeting.)

There have been no additions and some removals to the membership roster as follows:

Removals

Jeff Scott, Eqmt Mfg

Rusty Cook, Gen. Interest

Neil Bailey, Eqmt User

Additions

(None)

Everyone was in favor of accepting the current balance of Membership and the presented roster was approved.

#### 5. Committee Membership Balance – Interest Categories

Toby explained that ANSI requires this committee to have equal participation from three main categories: Equipment Suppliers, Bakers (Equipment Users) and Other (General Interest) so that Z50 remains balanced as an accredited committee.

There are now 13 Equipment Manufacturers, 13 Equipment Users and 13 General Interest members. Total Membership is 39.

#### 6. Comments and Objections – Right to Appeal Rulings

Toby advised that our meetings are open to the public and are never secret. We need to remain transparent at all times and if anyone has any objections related to this committee, they have the right to contact ANSI directly. We can work to a consensus, but you have the right to object or appeal.

#### 7. ANSI Audit Report – Last Audit Completed May 2022, Next ANSI Audit Scheduled 2027, ANSI Reaccreditation Approval effective November 2022

Toby explained that the last audit in 2022 was okay and the process remains stable. The next audit will be in 2027. No changes are needed at the moment but please reach out to Toby if you have any questions.

#### 8. Procedures – (11-10-2022) – ANSI Annual Compliance – 2024 OK

ANSI Essential Requirements is an ANSI document that is reviewed by ANSI annually. This year there were 3 changes to that ANSI document for 2024 but they did not affect the Z50 Procedures, so no alterations were needed. The only change (Section 21) is our new address in Indiana which needs to be updated so people can mail in correspondence regarding the standard. In addition, we need to update an ANSI website address (Section 22).

A ballot will be sent in the next couple of months to be voted on to cover these changes to our Procedures. Sarah will be sending the ballot, please reply promptly.

#### 9. Z50.1-2006 (R2016) Bakery Equipment Safety Standard (7/14/2016)

Status – Current and Approved, PINS Submitted 1/16/17

Review of Z50.1 – Subcommittee Update

10 Year Submittal Limit – July 2026

The last Z50.1 standard change was in 2016. A sub-committee was formed in 2017 to review the standard. Work stopped due to COVID and personnel changes, and we will now restart the sub-committee work. Please let Sarah Day know if you are interested in being involved with the sub-committee. The sub-committee will be Chaired by Jon Anderson. The sub-committee will complete the review and present the changes to the full committee for approval before submitting to ANSI.

(ANSI asks us whenever we do not change a standard significantly, then we must Reaffirm every 5-years that we did not need any changes. 2016 was the last time Z50.1 was changed. If we intentionally need to change the standard, we take out what is called PINS (Project Initiation Notification System). We submitted PINS in 2017 for Z50.1 and that gives us another 5 years until July of 2026. Once we attain PINS, we do not want to drop it. We have completed about 75-80% of the work. We have not had a lot of recent activity and we need to get back on track.)

Rowdy requested a meeting schedule poll be sent for the Z50.1 sub-committee to get as many people to attend as possible. He also reinforced that you won't need to be a part of this Z50 committee to be a member of the sub-committee.

A request was made for the committee to send out sections for review one-at-a time rather than sending the whole document. The sub-committee will review whether this is an option when they meet.

A document-sharing system will be implemented for review of the standard by the committee. SharePoint and Teams can offer this functionality, Sarah will research and distribute this information to the committee when it is set up.

## 10. Z50.2-2015 (R2020) Bakery Equipment Sanitation Standard

Status – Current & Approved 12/1/2020

There are no changes since it was approved in 2020. 2025 is the next time it will be required to be evaluated for review, and either Reaffirm or Revise and redesignate the standard.

## 11. Other Business

### ➤ Bakery Equipment Assessment Group – Jon Anderson

Jon Anderson gave an update on the history of BEAG – BISSC was acquired from AIB to ASB in 2013 and rebranded to BEAG. It is a separate revenue-generating entity from ASB. BEAG process is the same as BISSC but some criteria have been added. The process is now streamlined for equipment certification online and is much easier. Now procedures require you to complete a form stating you conform to section 3 of the Z50.2 standard. Then, you refer to section 4 and fill out the inspection report for the specific equipment you use. If approved, you get a certificate of conformity.

AIB had an in-person seminar to educate inspectors on what was needed to conform to the standard. Sarah (ASB) is working on building a new course to certify equipment evaluators.

Once certified, they will be required to put their individual certification ID on the applications to improve accountability for the process.

Regulatory compliance officers (particularly on the West Coast) are looking for BEAG certifications to see if equipment conforms to a hygienic design standard.

Jon has been looking at other standards like Z50.2 and found 3A, EHDG, PMMI and NSF, but saw little new. Toby added that the ASB Z50 standards are living documents and can be changed at any time between official recommended 5-year reviews.

Jeremiah suggested that the Z50.2 Sanitation standard go through a 'soft review' process to ensure they are up to date. Toby explained the PINS process which is a public notification to ANSI that we are looking at changing the document. Jerry Barnes is on the PMMI committee that reviews their standard regularly. It was suggested that the Z50 standard should go through the same process so that it stays relevant and competitive with the other standards that are being reviewed more regularly. Jerry made a motion to set up an assessment sub-committee, Jeremiah seconded the motion. It was accepted by the wider committee.

Toby will follow up with an email and is looking for volunteers for that sub-group. Jeremiah Tilghman, Steve Kephart, Rowdy Brixey, Robert Burgh and Jerry Barnes volunteered to be on that committee.

#### ➤ Open Discussion

Toby discussed the succession planning process for Chair of the Z50 committee. He will be stepping down in his official capacity but will remain onboard to support the transition and the next ANSI cycle for the next 5+ years.

A call for people interested in the Chair position, there is a short application that is reviewed by the ASB Executive Committee for a final decision. Please speak with Toby if you are interested or know someone who may be interested. The form will be distributed with the meeting minutes within the next few weeks.

Next planned meeting: Feb 16<sup>th</sup> 2025 (Renaissance Orlando SeaWorld)

Robert Burgh made a motion to adjourn the meeting.

Rowdy Brixey seconded the motion.

The meeting was adjourned at 3:35 pm.